



# Team Member Application Form

Position applied for:

Store:

Tell us about yourself:

First Name		Land Line Number	
Surname		Mobile Number	
Date of Birth		Email	
Address			

Where have you worked before?

From	To	Company name and address	Position held and responsibilities	Rate of pay	Reason for leaving

Education:

From	To	Name and address of School, College/University	Qualifications	Subject	Year	Grade

Availability:

Please write down the hours and days you would be available:

	Mon	Tues	Weds	Thurs	Fri	Sat	Sun
Hours							

What interest and hobbies do you have?

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Do you have any other relevant experiences?

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Are you entitled to work in the UK or Ireland?

If you do not originate from the European Community, do you have the right to work in the UK?

Yes  No

All employees are obliged to provide original documentary evidence of their right to work in the UK, prior to commencing employment.

Are there any restrictions on your right to work in the UK? Yes  No

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### References:

At least one reference should be from your previous employer unless this is your first job.

Name:	Name:
Job Title:	Job Title:
Company Name:	Company Name:
Address:	Address:
Contact Tel No:	Contact Tel No:
Relationship to applicant:	Relationship to applicant:

### Declaration: (Please read carefully before signing this application)

I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment contract offered.

I agree that the organisation reserves the right to require me to undergo a medical examination. (Should we require further information and wish to contact your doctor with a view to obtaining medical report, the law requires us to inform you of our intention and obtain your permission prior to contacting your doctor).

\_\_\_\_\_  
Signature of Applicant:

\_\_\_\_\_  
Date:

Mi-Shake processes the personal data in this Application Form in accordance with the Data Protection Act 1998. The personal data will be used for the purpose of recruitment for the position specified. Personal data will also be used for the purposes of implementing and monitoring Mi-Shake equal opportunities policies. Should you be employed by Mi-Shake then the personal data will be used for the purposes of employee administration (including payrolls, pensions, work management and other employee related matters). The personal data may be passed on to the other members of Mi-Shake and, if so, will be used by those members for purposes equivalent to those set out above. The personal data will not be disclosed to any other third party without prior consent except where there is a legal requirement to do so. Should you be unsuccessful in your application, Mi-Shake will retain your personal data for no longer than 3 months unless you state otherwise.

### Equal Opportunities:

Mi-Shake recognises its obligation in respect of equal opportunities. The following questions are designed to assist us in meeting these obligations.

Do you consider yourself to have a disability? Yes  No

What is the nature of the disability?  
\_\_\_\_\_  
\_\_\_\_\_

Please describe your ethnic origin  Caribbean  African  Oriental  Asian  
 UK European  Other European  Other (please specify)